



~ A benefit for Crossroads Academy ~

(a local non-profit, private school for students with learning disabilities/difficulties)

VENDOR AGREEMENT

Show Date: Saturday, January 26, 2019 **Show:** 10am to 4pm **Load-In:** 8am to 10am
Venue Location: The Villages Polo Club **Application Deadline:** January 21, 2019
(703 Buena Vista Blvd, The Villages, FL 32162)

Booth/Space Fee: \$135 for **Covered Pavilion** (one 8ft table/2 chairs provided)
spaces approx. 10'X10' *some pavilion spaces **do** require a tent/canopy, some do not

\$125 for Outdoor Space (tent needed, must bring own tables/chairs)

You can pay the full amount **OR** reserve your space with a \$75 deposit and pay the balance no later than **Saturday, January 19, 2019.** *There will be a late fee of \$25 for any balance received after that date.

Please make checks/money orders out to: **CROSSROADS ACADEMY**
and mail with your application to: **Crossroads Academy / 3681 NE 7th ST / Ocala, FL 34470**

Applications may also be emailed to crossroadswinterfest@gmail.com and payment can be made via PayPal.

Vendor Requirements:

- **All** your items, displays, storage, etc. must stay within your designated 10'X10' space.
- As a courtesy to all, vendors will remain open and completely set-up until the close of the day at 4pm. Those who do otherwise will not be asked back next year.
- If you are in the **Covered Pavilion** area, we highly recommend having a hand truck/cart for load-in/load-out! **Outdoor Space** vendors can pull right up to their space for load-in/out.
- **All vehicles must be parked in the designated "Vendor Parking" area by 9:30am.** When loading out, please leave your area exactly as you found it, with all trash cleared and deposited in the proper receptacles.

Special Note:

This is a fundraiser for the non-profit private school **Crossroads Academy**, so we ask that you donate an item to be raffled off during the show. This is not mandatory, but strongly encouraged as it is great opportunity to promote your business and drive traffic to your booth. 😊

Cancellations:

All monies are fully refundable with written notice of your cancellation by **January 21, 2019.**

If you have questions or need further information, please contact Beth Snow at Crossroads Academy, 352-694-4466 or email: crossroadswinterfest@gmail.com



VENDOR APPLICATION FORM

- Please mark if you were a vendor at 2018 Winterfest in order to receive \$35 off your booth fee for 2019 Winterfest.
- Please mark if you want to be in the same spot as last year. Booth # _____

Your Business/Booth Name: _____

Your Name: _____

Describe your art/craft: _____

Mailing Address: _____

Best Phone # to reach you: _____

Email _____

Raffle Item You Are Donating (optional): *describe item or state amount of gift certificate*

Notes/Additional Requests: **Power is only available in the covered pavilion*

~ CHOOSE ONE ~

Covered Pavilion: # of Spaces Needed at \$135 each: _____ X \$135 = \$ _____

Outdoor Space: # of Spaces Needed at \$125 each: _____ X \$125 = \$ _____

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By signing below, you agree to all terms and conditions in the "Vendor Agreement":

Sign: _____ **Date:** _____